

NORTHERN DISTRICT EMPLOYMENT OPPORTUNITIES

7/20/22 – 08/01/22

Mississippi Action for Progress, Inc.
District Program Generalist

Opening Date: 07/21/2022

Closing Date: 08/01/22

Early childhood development program serving Alcorn, Chickasaw, Calhoun, Itawamba, Lee, Monroe, Pontotoc, Prentiss, Tippah, Tishomingo, Union, and Yalobusha Counties in the agency's Northern District has an immediate opening for the following position – **District Program Generalist**. The primary purpose of this position is to assure the Agency's compliance in the areas of Health, Mental Health, Disability, Parent Family and Community Engagement (PFCE), and Eligibility Recruitment Selection Enrollment and Attendance (ERSEA) as prescribed at the local level. This position is also responsible for frequent monitoring, training, policy and procedure implementation, and agency collaboration with parents and the community. Incumbent will also have the responsibility of providing day-to-day assistance to the assigned district to maintain up to date monitoring of records to verify completion of services.

Desired Qualifications: Master's Degree in the field of Social Work, Consumer Science, Health Services or related field, and three years of experience, or Bachelor's Degree in the same with 5 years demonstrated experience. A working knowledge of the Head Start Performance Standards, *and* Mississippi Child Care regulations with demonstrated experience in case management or related area preferred. Travel required; some overnight.

Covid-19 vaccination(s) required.

Submit resume and official copy of transcript to:
Miraea H. Gavin, Human Resources Director
Mississippi Action for Progress, Inc.
Human Resources Department
1751 Morson Road
Jackson, MS 39209
mgavin@mapheadstart.org
badams@mapheadstart.org
(601) 923-4100

Mississippi Action for Progress, Inc.

Early Childhood Education Coach

Northern District

Opening Date: 07/20/2022

Closing Date: 08/01/2022

Position is for an ECE Coach with an early childhood development center serving Alcorn, Chickasaw, Calhoun, Itawamba, Lee, Monroe, Pontotoc, Prentiss, Tippah, Tishomingo, Union, and Yalobusha Counties . Under the supervision of the District Manager, the primary purpose of this position is to provide support to the classroom staff in maintaining compliance in early childhood teaching strategies, classroom management, and offering one-on-one training and technical assistance as needed to include: Implementing ECE services for ages zero to five; and, Providing training and technical assistance to classroom mentors and teaching staff. Position requires frequent travel, some overnight.

Desired Qualifications: **Master's Degree** preferred in Early Childhood Education-ECE or Child Development-CD, and at least three years demonstrated related experience with age groups 8 weeks to 5 years through employment or practicum, in a pre-school educational environment **OR Bachelor's Degree** in Early Childhood Education, Child Development, and at least five years demonstrated related experience with 8 weeks to 5 years through employment or practicum in a pre-school environment. **COVID-19 VACCINATION(S) REQUIRED.**

Submit resume' and official copy of transcript to:

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Janitor

Northern District

Opening Date: 07/20/2022

Closing Date: 08/01/2022

Summary: Under the supervision of the Center Administrator, the *JANITOR* is responsible for the orderliness and overall good appearance of the buildings and grounds.

Minimum Qualifications: High school diploma and One (1) year experience in a preschool environment preferred. Covid-19 vaccination required.

Position available in **Corinth, MS.**

COVID-19 VACCINE REQUIRED.

Submit resume to:
Mississippi Action for Progress, Inc.
Angela Cherry, District Manager
1830 N. Gloster Street, Suite B
Tupelo, MS 38804
(662) 690-9381